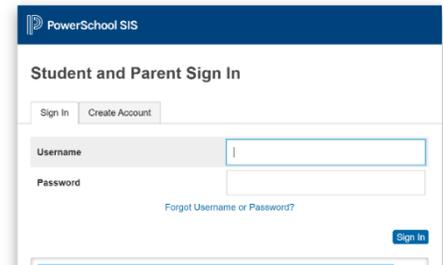


Parent Portal Instructions

1: Visit <https://rock-hill.powerschool.com>

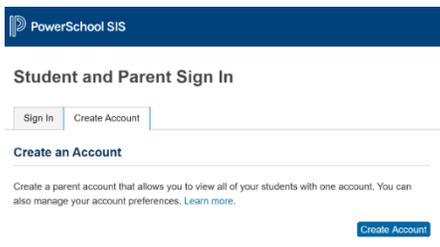
<https://rock-hill.powerschool.com/public/home.html>

If you previously have had a Parent Portal Account for your student(s), you can enter your username and password.



The screenshot shows the 'Student and Parent Sign In' page. At the top, there are two tabs: 'Sign In' (selected) and 'Create Account'. Below the tabs are two input fields: 'Username' and 'Password'. A link for 'Forgot Username or Password?' is located below the password field. A 'Sign In' button is positioned at the bottom right of the form.

2: If you have never had a Parent Portal account, please click on Create Account

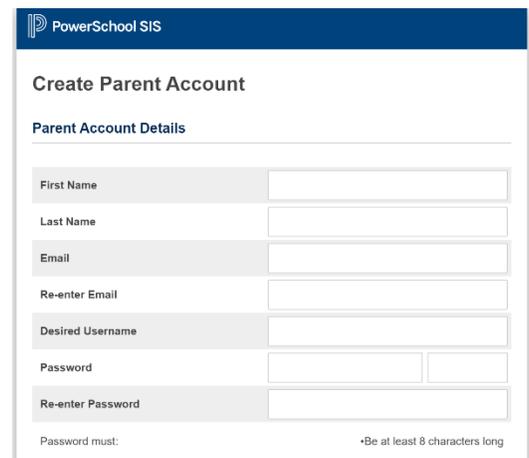


The screenshot shows the 'Create an Account' section of the 'Student and Parent Sign In' page. It features a 'Create Account' button. Below the button, there is a short paragraph of text explaining the account creation process and a link to 'Learn more'. A 'Create Account' button is also located at the bottom right of this section.

3: Create your Parent Account

Be sure to provide all information,

if you have previously created an account with the same email address it will not allow you to create a new one.



The screenshot shows the 'Create Parent Account' page. It has a title 'Create Parent Account' and a section 'Parent Account Details'. The form includes several input fields: 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password', and 'Re-enter Password'. A note at the bottom right states 'Password must: *Be at least 8 characters long'.

4: Link your student(s) to your account.

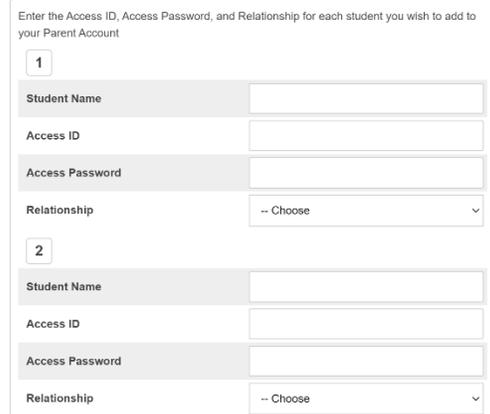
You will need the following information,
their 5 digit access code (their lunch number)
and their access password (their birthday).

i.e. Jan 5, 2003 = 1052003 (or 152003)

Oct 17 2003 = 10172003

- This is the same information used for the online registration tool.
- You can link multiple students in this step
- When entering the password (birthday), sometimes the 5th is entered as 05 and sometimes as 5. You may have to try both.

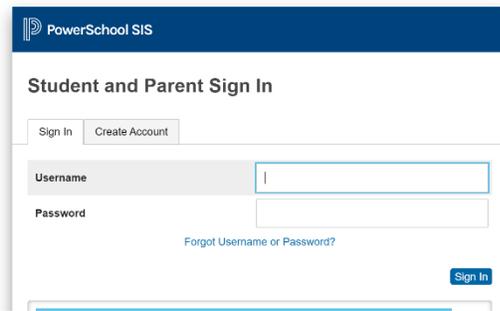
Link Students to Account



The screenshot shows the 'Link Students to Account' page. It has a heading 'Link Students to Account' and a sub-heading 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. The form is divided into two sections, labeled '1' and '2'. Each section contains input fields for 'Student Name', 'Access ID', 'Access Password', and a dropdown menu for 'Relationship'.

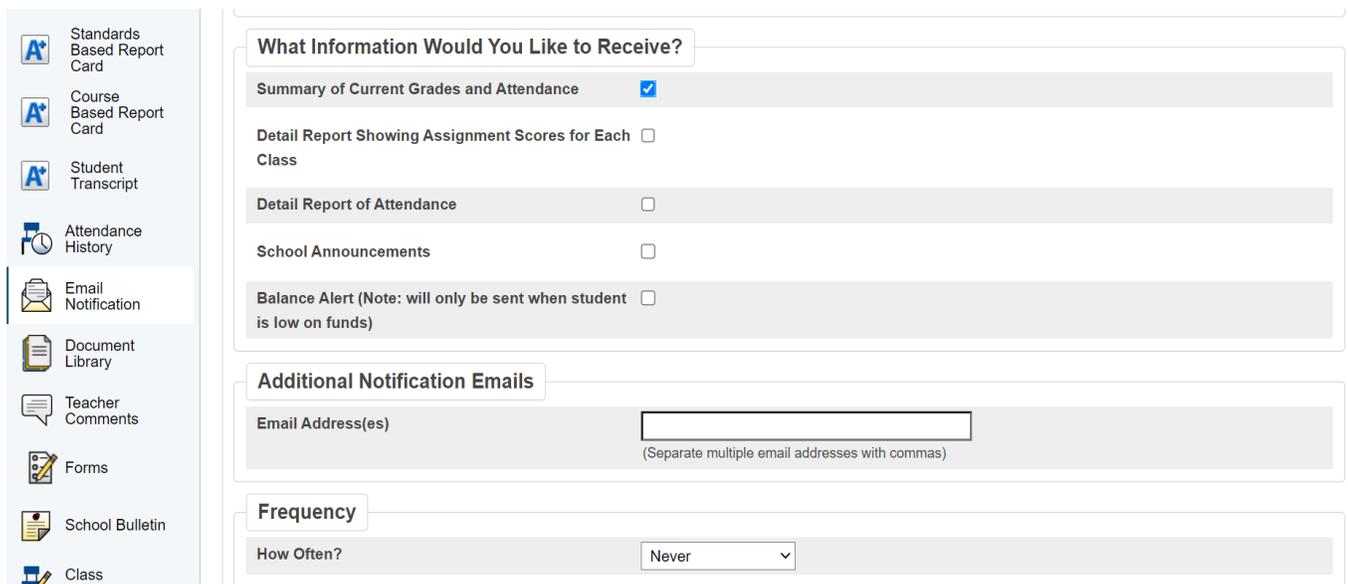
5: A confirmation link will be sent to your email, it takes about 5 minutes to receive. Once you receive it, you can click on the activation link and it will take you back to the login page.

<https://rock-hill.powerschool.com/public/home.html>



The screenshot shows the PowerSchool SIS login interface. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the title "Student and Parent Sign In" is displayed. There are two tabs: "Sign In" (selected) and "Create Account". The sign-in form includes fields for "Username" and "Password". A "Forgot Username or Password?" link is located below the password field. A "Sign In" button is positioned at the bottom right of the form.

6: Once you log into your account you will see your student's schedule and grades for each subject. If you would like a weekly updates of grades sent to your email click on the left side on email notification. Check the box with summary of current grades and attendance, add additional emails for other family members, and select the Frequency you would like the update. If you selected weekly updates you will receive emails on Monday.



The screenshot displays the notification settings page in PowerSchool SIS. On the left is a navigation menu with icons and labels for: Standards Based Report Card, Course Based Report Card, Student Transcript, Attendance History, Email Notification (highlighted), Document Library, Teacher Comments, Forms, School Bulletin, and Class. The main content area is divided into three sections: "What Information Would You Like to Receive?", "Additional Notification Emails", and "Frequency".

- What Information Would You Like to Receive?**
 - Summary of Current Grades and Attendance
 - Detail Report Showing Assignment Scores for Each Class
 - Detail Report of Attendance
 - School Announcements
 - Balance Alert (Note: will only be sent when student is low on funds)
- Additional Notification Emails**
 - Email Address(es)
(Separate multiple email addresses with commas)
- Frequency**
 - How Often?